

# LOLA Reservation Agreement

Reserving LOLA Member \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Date for reservation \_\_\_\_\_.

Time for reservation - Starting at \_\_\_\_\_ am/pm Ending at \_\_\_\_\_ am/pm

Type of event \_\_\_\_\_

Expected number of guests \_\_\_\_\_

There is NO fee to use this facility, however the Association would be grateful for a donation to help maintain the building and grounds for future enjoyment as well as supporting planting fish and the many community events the association supports. A donation of the reservation fee is typical but any amount (more or less) would be appreciated.

Reservation fee of \$50.00 received on \_\_\_\_\_

Do you want to donate your reservation fee \_\_\_YES \_\_\_NO Additional donation \$\_\_\_\_\_

1. Reservation to include use of the clubhouse only - excluding clubhouse supplies.
2. Set up and clean up to be completed during the reservation time. Delayed clean up can result in additional cleaning fees.
3. NO overnight parking or camping.
4. If the firepit is used, only wood can be burned - no trash.
5. Inform all guests of posted speed limits and respect the rights of surrounding neighbors.
6. Clean counters, sink, stove, coffee pot, tables etc immediately following the event.
7. Vacuum the entire clubhouse and restore to the condition in which it was upon arrival.
8. Clean the bathroom - sink, mirror, toilet and floor.
9. All trash canisters need to be emptied and leave clean bags in canisters - provided by LOLA.
10. If outside activities are part of the event, grounds must be returned to the original condition.
11. Trash must be removed from the premises after the event.
12. The reserving member should be in attendance of the event and responsible for final clean up, locking the clubhouse and locking the gate when everything is complete.

\_\_\_\_\_  
LOLA Member  
Date \_\_\_\_\_

\_\_\_\_\_  
LOLA Board Member  
Date \_\_\_\_\_

